



COURSE DESCRIPTION CARD - SYLLABUS

Course name

Rights and duties [N1Trans1>PiO]

Course

Field of study

Transport

Year/Semester

1/1

Area of study (specialization)

–

Profile of study

general academic

Level of study

first-cycle

Course offered in

Polish

Form of study

part-time

Requirements

compulsory

Number of hours

Lecture

4

Laboratory classes

0

Other (e.g. online)

0

Tutorials

0

Projects/seminars

0

Number of credit points

0,00

Coordinators

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Lecturers

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Prerequisites

The student knows the basic concepts related to the essence of interpersonal communication, knows the interpersonal rules, knows the basics of savoir vivre. General knowledge at the high school level in the humanities, natural and social subjects.

Course objective

The main purpose of the training is to introduce new students to university life, learn about the rules of the university, present the Student Council as the first line of support, provide them with information from "older colleagues" that will always be better assimilated than those written on the website or briefly provided at an organizational meeting with 1st year students.

Course-related learning outcomes

Knowledge:

The student has knowledge of ethical codes regarding transport engineering, is aware of the dangers related to environmental protection and understands the specificity of mission-critical systems

Skills:

The student is able to organize, cooperate and work in a group, assuming various roles in it, and is able to properly define priorities for the implementation of a task set by himself or others

The student is able to plan and implement the process of own life long learning and knows the possibilities of further education (second and third degree studies, postgraduate studies, courses and exams conducted by universities, companies and professional organizations)

Social competences:

The student is aware of the social role of a technical university graduate, in particular, he/she understands the need to formulate and transfer to the society, in an appropriate style, information and opinions on engineering activities, technological achievements, as well as the achievements and traditions of the transport engineer profession

Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

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Obligatory attendance. Confirmation with signature on the attendance list.

Programme content

social aspects and conditions in the study process

Course topics

1. Student status

- rights and obligations arising therefrom
- student ID as a confirmation of student status
- student ID functions (access, PEKA, payment card)

2. Student-University Agreement

- determines the amount of fees that the university may charge a student
- presented as a benefit for the student, so that the amount of fees is transparent and constant

3. Savoir vivre at the University

- writing letters and e-mails to presenters, using title phrases
- behavior during classes, appropriate clothes, not being late

4. The difference between school and university

- the function of the Guardian of the Year, Group Starosts

5. Organization of studies

- schedule of the academic year
- secretary's office, dean's office, rector's office
- Institute, Faculty, University
- presentation of the University authorities

6. Classes

- forms of classes
- absences
- educational program
- ECTS points
- class evaluation (eQuestion)

7. Grades and credits

- colloquium, exams, diploma theses
- resumption of studies
- credits and commission examinations

8. Protection of intellectual property

- anti-plagiarism systems, disciplinary liability.

9. System of financial aid for the student

- Chancellor's Scholarship
- social scholarship
- allowances
- student loan
- medical insurance
- accident insurance

10. Rights and obligations

- compliance with university regulations, attendance at classes,
- examination session
- Dean's leave,
- inquiry,
- Individual year and study program,
- mobility, discounts, material assistance

11. Disciplinary Responsibility

- Disciplinary Committee for Students

12. Legal acts

- where to look (law, regulations, statutes, ordinances)
- administrative proceedings (administrative decisions, appeal)

13. Scientific Circles,

14. Student Organizations

Teaching methods

Presentation, discussion with colleagues

Bibliography

Basic

1. Study regulations
3. Rector ordinances

Additional

Breakdown of average student's workload

	Hours	ECTS
Total workload	8	0,00
Classes requiring direct contact with the teacher	4	0,00
Student's own work (literature studies, preparation for laboratory classes/ tutorials, preparation for tests/exam, project preparation)	4	0,00